

Yearly Status Report - 2019-2020

Part A			
Data of the Institution			
1. Name of the Institution	BAJKUL MILANI MAHAVIDYALAYA		
Name of the head of the Institution	Dr. Pijush Kanti Dandapath		
Designation	Principal(in-charge)		
Does the Institution function from own campus	Yes		
Phone no/Alternate Phone no.	03220274460		
Mobile no.	9830905420		
Registered Email	bajkul_college@rediffmail.com		
Alternate Email	pkdandapath@gmail.com		
Address	VILL-TETHIBARI, P.OKISMAT BAJKUL, P.SBHAGWANPUR, DISTPURBA MEDINIPUR		
City/Town	Tamluk		
State/UT	West Bengal		
Pincode	721655		

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Saurav Samanta
Phone no/Alternate Phone no.	03220274291
Mobile no.	9635930940
Registered Email	iqac.bmm@rediffmail.com
Alternate Email	samanta.saurav@gmail.com
3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	<u>http://www.bajkulcollege.org/doc/AQA</u> <u>R%202018-201931.12.pdf</u>
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<u>http://www.bajkulcollege.org/pdf/Calend</u> <u>er%202019-20.pdf</u>

5. Accrediation Details

Cycle	Grade	CGPA	Year of	Vali	dity
			Accrediation	Period From	Period To
1	В	70.55	2007	31-Mar-2007	30-Mar-2012
2	В	2.66	2015	01-May-2015	30-Apr-2020

6. Date of Establishment of IQAC

18-Apr-2008

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture				
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries		

World Women Day Celebration	07-Mar-2020 1	223
National Geographic Day Celebration	27-Jan-2020 1	165
World Soil Day Celebration	05-Dec-2019 1	161
International Mother language Day	20-Feb-2020 1	238
National Youth Day	31-Jan-2020 1	241
Tree Plantation Programme	27-Dec-2019 1	223
Independence Day	15-Aug-2019 1	191
Manav Bandhan Utsav and Blood Donation Camp	14-Aug-2019 1	502
Thalaseamia Screening Camp and Awareness Programme	05-Aug-2019 2	140
World Population Day Celebration	11-Jul-2019 1	157
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Departmen t/Faculty	Scheme	Funding Agency		Year of award with duration	Amount
Nil	Nil	Nil		2020 0	0
	Nc	o Files	Uploaded	!!!	
9. Whether composition of IQAC as per latest NAAC guidelines:			Yes		
Upload latest notification of formation of IQAC		<u>View File</u>			
10. Number of IQAC r year :	neetings held durinç	g the	5		
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website		Yes			
Upload the minutes of meeting and action taken report		View	File		
	11. Whether IQAC received funding from any of the funding agency to support its activities		No		

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Contribution in fully introduction and implementation of CBCS System for both UG and PG courses. 2. Data submission to AISHE portal. 3. Contribution in extension and upgradation of internet facilities in Central Library, Administrative sector and all departments. 4. Contribution in the completion of four sided Guardwall construction and reformation of pond and acceleration of auditorium completion activities. 5. Directly and indirectly arrangement and organization of different level seminar, conference, student development and community development programmes and taking regular initiatives for inspiring both department and students.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes	
Plan for further development of ITI and Automobile maintenance department	Construction of Black Schmidt for ITI and Automobile Maintenance	
Plan to repair the roof of administrative and old academic building	Renovation of administrative and old academic building with roof protection	
Plan to reform the pond and drainage system of the college	Reforming the pond and renovating the drainage system of the campus	
Plan to purchase books and equipments for different departments	Purchasing new books and lab equipments for the teaching learning of newly introduced UG 6th Semester and PG 4th Semester under CBCS Curriculum	
Plan for beautification of the campus and set various cell/committee for wholistic developmente	Increasing the cleanliness, plantation, grievance and women's cell activities and programmes	
Plan to improve internet facility within the campus	Extension and upgradation of internet facilities in Central Library, Administrative sector and all departments	
To construct Guardwall for the pond of the college	Completion of four sided Guardwall construction and reformation of pond	
Plan to make progress for completion of auditorium	Acceleration of auditorium completion activities	
Plan to implement CBCS system in effective manner for all disciplines	Fully introduction and implementation of CBCS System for both UG and PG courses	
Plan for arranging and organizing a lot of seminar, conference, students and faculty development programmes and introducing and organizing short term course, certificate course, diploma	Conducting different level seminars and training programmes and a lot of class room seminars by various disciplines and departments	

course, training programme, workshop, etc. from the platform of IQAC and different departments of the institution				
No Files Uploaded !!!				
14. Whether AQAR was placed before statutory body ?	Yes			
Name of Statutory Body	Meeting Date			
Governing Body	23-Nov-2020			
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No			
16. Whether institutional data submitted to AISHE:	Yes			
Year of Submission	2020			
Date of Submission	24-Jan-2020			
17. Does the Institution have Management Information System ?	Yes			
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Our college provide the following computerized information communications 1. All notices are served in the college website. 2. Tender and quotations notices are served on the college website as well as on newspapers and through the local administrations. 3. Urgent academic information are communicated with students through sms. 4. Information Communication with the affiliating university and state government is done through email/ whatsapp/ 5. AISHE data are published through AISHE portal regularly every year 6. Online complain box is available 7. Online antiragging complain are received. 8. Etendering system is available 9. eprospectus of the college is available 10. Salary information are communicated through HRMS portal 11.Online application forms are available. 12. Online fees collection system is available. 13. Online admission system is implemented. 14. In the case of ebook and ejournal the central library is Nlisted in UGC INFONET digital library consortium from			

2015 and is completed now. 15. OPAC system in the central library is available. 16. Biometric attendance of all the staffs is maintained.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1. In the start of each academic session, college prepares its proposed academic calendar, which is uploaded in the college website. The proposed academic calendar is prepared according to the notices and circulars received from the affiliating university. 2. An institutional Routine Committee of the college segmented in UG Science, UG Arts and PG Courses prepares the master routine for all programmes and circulates it to different departments at the beginning of each academic session. Routine is prepared strictly in accordance to the number of credit points mentioned in the prescribed syllabus of each course offered by the departments. Master Routine has the flexibility to change/ modify it as per newer notification regarding curriculum from university or Higher Education. 3. Every department prepare their own departmental routine based on the master routine and conduct meetings for allotment of classes and syllabus distribution among the teachers. Students are given details of teaching assignment of each teacher at the beginning of a session by the department. 4. Departmental teachers prepare their "teaching plans" according to the number of lectures allotted in the university syllabus for each topic. Each department follows the separate class regulatory Attendance and Record Book for smooth conduction of the classes and timely completion of curriculum. 5. Along with the traditional chalk and talk method, few departmental teachers use power-point projections during the lectures to demonstrate topics. Most of the science and technical departments use the ICT based smart class room and virtual room as per their necessity. 6. Class tests/surprise test and student seminars are held during or after completion of a section of the syllabus and periodic review of performance of students is undertaken. In this case, outside the routine classes, special/ remedial/ coaching classes are considered and arranged for qualitatively backward and socially backward students. 7. Field tours, project works, dissertations are organized by Departments of Geography, Botany, Zoology and physiology, Nutrition, Bengali, etc. to ensure effective implementation of the prescribed curriculum. In ever academic session institution organize a general study tour. Beside it, several departments like Philosophy, History, Physical Education, etc. have organized the excursion in self of student's knowledge enrichment. 8. Admission process has been done completely in online mode.

1.1.2 – Certificate	/ Diploma Courses intr	oduced during the	e academic year		
Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Spoken English	Nil	Nil	180	Focus on promoting the way of e mployability and entrepre neurship	Development and enhancement of skill and increasing c ommunication

		local to global scal
		giobai sca.
2 – Academic Flexibility		
2.1 – New programmes/courses intro		
Programme/Course	Programme Specialization	Dates of Introduction
Nill	Nil	Nill
	No file uploaded.	
2.2 – Programmes in which Choice E iliated Colleges (if applicable) during	Based Credit System (CBCS)/Elective the academic year.	course system implemented at the
Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	Nil	Nill
2.3 – Students enrolled in Certificate/	[/] Diploma Courses introduced during	the year
	Certificate	Diploma Course
Number of Students	150	Nil
3 – Curriculum Enrichment		
	transferable and life skills offered du	ring the year
Value Added Courses	Date of Introduction	Number of Students Enrolled
Bratachari	01/12/2019	122
Yoga and Meditation	27/12/2019	102
	View File	
3.2 – Field Projects / Internships und		
· ·		
Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Field projejct in Botany	86
BSc	Field project of Zoology	79
BSc	Field project of Nutrition	49
BSc	Field project of Physiology	304
BSc	Field project of 29 Geography	
BA	Field project in 65 History	
BA	Field project in 94 Bengali	
BSc	Field project in Automobile maintenance	24
	Field project in	72

MSc	Field project in Geography	41	
<u>View File</u>			
1.4 – Feedback System			
1.4.1 – Whether structured feedback re	eceived from all the stakeholders.		
Students		Yes	
Teachers		Yes	
Employers		Yes	
Alumni		Yes	
arents		Yes	

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

We have a formal mechanism to obtain feedback from students on a regular basis. The feedback is also obtained from other stakeholders and their views are considered to bring in the appropriate timely changes in the system. During the reformation of the curriculum university invites the representative from the college to put forward the view on behalf of all the stakeholders of the Institute. The senior faculty would participate from the institution and share the feelings of all the stakeholders, which would help in enriching the curriculum and to bring the new changes in the syllabus and the environment. Effective Feedback encourages the instructor, improving motivation and stimulating increased effort. Both the tone of feedback and the context in which it is given have both been shown to be important for determining effectiveness. It helps learners to maximize their potential at different stages of training, raise their awareness of strengths and areas for improvement, and identify actions to be taken to improve performance. The most effective leaders actively seek feedback to enhance their performance. Feedback can also be highly motivating and energizing. It has strong links to employee satisfaction and productivity. People like to feel involved and identified with their organization. Effective leaders have good listening and emotional awareness - they understand the impact that their behaviour has on others. When staff receives little feedback they tend to be self-critical or selfcongratulatory as they are relying upon events rather than specific feedback to measure their performance and impact. The purpose of this Policy is to provide a framework for obtaining, summarizing and documenting information on student and stakeholder perceptions of the quality and effectiveness of the Institute's curriculum for use in program evaluation, accreditation and other academic quality assurance processes and activities. The scope of this Policy covers all the programs run by Bajkul Milani Mahavidyalaya. Specifically, this Policy provides a framework for: 1. Monitoring and improving the quality of students' learning experiences through the timely collection, analysis and reporting of student feedback concerning teaching, learning and assessment. 2. Providing students and stakeholders with the opportunity to actively participate in the continual improvement of programs. 3. Recognizing, documenting, supporting and extending good practices for effective implementations of curriculum provided by affiliating University. 4. Ensuring the provision of information to students and stakeholders regarding the consideration of feedback collected over time, including actions taken to address concerns raised in any feedback received. Responsibilities: 1. The Academic Coordinator and the Administrative officer are jointly responsible for the collection, analysis and reporting of stakeholder feedback relating to academic programs. 2. Coordination of responses to feedback is the responsibility of the Heads of Departments. Policy

Provisions General Provisions 3. All students and stakeholders have the opportunity to provide feedback. 4. Student feedback is a core component of program evaluation but feedback is also sought from Alumni, Graduates, Parents, Industry partners and Academic peers. 5. Feedback processes will be systematic, rigorous and respectful of the rights of students and staff and will incorporate strategies to maximize student participation. 6. A range of feedback mechanisms including surveys, focus groups, informal comments and other participatory activities will be employed as appropriate. Collecting Feedback: 1. The Institute seeks student feedback in a form which can be captured, analyzed and reported every time a course is delivered through course end survey. 2. A core set of questions forms the basis of a survey deployed to systematically evaluate teaching and learning in all UG and PG courses. 3. Stakeholder feedback is collected as required for specific purposes using methods appropriate for the specific feedback sought. Actions on summarized feedback: 1. All the feed backs received from various stakeholders are summarized and analysis is carried out at department level. 2. Recommendations made from the feedback comprise, recommendations to liable authorities for changes in the syllabus of the university and the suggestions made to management on procurement of facilities and equipments. 3. Recommendations received from the heads are discussed in HODs meeting, academic meeting and IQAC meeting and forwarded to management for approval/sanctions. The whole objective of the policy is effective implementation of Curriculum for better learning and continuous improvement of the processes and practices.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

Name of the Programme	5				umber of ation received	Students Enrolled			
BSc	Mathemat	tics	85		489	62			
BSc	Chemist	try	54		436	53			
BA	Sociolo	ogy	55		72	14			
BA	Politic Science		61		62	14			
BA	Philoso	phy	77		192	62			
BA	Music	C	28		76	14			
BA	Histor	ry	77		210	53			
BA	Sanskr	·it	103		216	48			
BA	Englis	sh	107	486		93			
BA	Bengal	1i :	116		543	89			
		Vie	<u>w File</u>						
.2 – Catering to S	Student Diversity								
2.2.1 – Student - Fu	ull time teacher ratio	o (current year data	a)						
Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number fulltime tea available i institutio teaching or course	ichers n the on nly UG	Number of fulltime teacher available in the institution teaching only Pe courses	e teaching both UG and PG courses			
2019	4147	199	21		Nill	9			

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), Elearning resources etc. (current year data)

	Number of Teachers on Roll	Number of teachers using ICT (LMS, e- Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used					
	29	15	15 9 5 1								
		View	File of ICT	Tools and reso	<u>ources</u>						
	View File of E-resources and techniques used										
2	2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)										

Student Mentoring System is adopted in the Institution. This enables bridging gap between the Teachers and Students. This creates a better environment in the college, where students can approach teachers for both educational and personal guidance. It is happening in monthly or as per necessary and submitted report through class teacher of each section/ semester to mentor coordinator. It motivates students to attend holistic activities like placement, programme and technical symposium in inter-intra College. The system provides guidance/suggestions for the slow learners. The system is run up in following ways: 1. At the beginning of the academic session, the classwise names of the mentors are selected in the departments. The mentors are responsible for academic progress and psychological wellbeing of their mentees. They are also entrusted with the task of monitoring the attendance and academic progress of the students. They also provide primary psychological counselling to those who need them and refer them for more professional counselling, if required. At the beginning of the academic session, the mentors conduct orientation programmes for the mentees, whereby they are acquainted with the institution, its goals and mission, the facilities available and the regulations of the affiliating university. The mentors maintain the biographic details of each individual mentee including their educational background and socioeconomic status. They also maintain record of their class attendance, class performance and academic progress. The mentors use both formal and informal means of mentoring. 2. In each department teacher-student relationship is maintained as good as possible. Weaker students are identified by the relevant departmental teachers and are taken into intensive interaction to encourage in study. Brilliant students are recognised by the departmental teachers and are encouraged to higher study. In this case the identified students are stimulated to use library resources they are informed about different admission test for admission to higher institution. Students are made aware of reference books, Journals and research areas of the concerned disciplines by the teachers. This is done by the teachers in time of face to face discussion with the students after classes. 3. The college runs three NSS units where students can attend different seminars, lectures, awareness camp and various social welfare programmes. These steps are useful for monitoring the students in social activities and developed their social responsibilities. 4. Some departments conduct classroom seminar for the students which helps the students to improve their potentialities. 5. Some departments arranged parent-teacher meetings for mentoring the students properly. 6. Remedial classes are arranged in vacations. 7. Students are also inspired to attend the seminars organised by nearby institutions and organizations. 8. In the Automobile Department campusing is arranged each year where major part of the students of Automobile Maintenance course is absorbed in jobs of reputed companies. 9. College arranges carrier counselling programme for students of all disciplines. 10. College with its own effort offers spoken English Courses to the interested students. 11. There is a minority cell which makes the minority students aware of different Government facilities as well as scholarships offered by other organizations. 12. Seminars involving stress management is organised where students from different departments participate. 13. Different prizes are provided from our college to inspire students in their learning. Students are encouraged in sports and cultural activities through various programmes. 14. College arranges guardian meeting two times in academic session to discuss the problems regarding irregularities of the students in the classes and the financial problems, communication problems and other problems of the students are discussed. 15. From this session college improved its communication with students concerning examination scheduled date of form fill up date of registration, information regarding scholarship, syllabus, class routine, other academic activities through email and sms. 16. Our college has a student mentoring Committee headed by teachers and the student's representatives and all the above mentioned activities are performed in collaboration with this committee.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4346	30	1:145

.4.1 – Number of full t	ime teachers appointe	d during the	year			
No. of sanctioned positions	No. of filled positions	Vacant p	ositions	Positions filled d the current ye	•	No. of faculty with Ph.D
38	30		8	1		10
	cognition received by Government, recognis	· ·			ellows	hips at State, Nation
Year of Award	Name of full tin receiving awa state level, nat internation	ards from ional level,	De	signation	fello	ame of the award, wship, received from ernment or recognized bodies
Nill	Ni	.1		Nill		Nil
	-	No file	uploaded	d.		
5 – Evaluation Proc	ess and Reforms					
.5.1 – Number of days e year	s from the date of sem	ester-end/ ye	ear- end exa	amination till the c	leclara	ation of results during
Programme Name	Programme Code	Semest	er/ year	Last date of the semester-end/ y end examinati	/ear-	Date of declaration results of semester end/ year- end examination
MSc	4th Sem	Sem	ester	07/12/20	20	02/07/2019
MA	4th Sem	Sem	ester	07/12/20	20	02/07/2019
BSc	6th Sem. Hons./Gen.	Sem	ester	10/09/20	20	20/04/2019
BA	6th Sem. Hons./Gen.	Sem	ester	10/09/20	20	20/04/2019
BSc	3rd year Hons./Gen.	Y	ear	10/09/20	20	10/06/2019
BA	3rd year Hons/Gen.	Y	ear	10/09/20	20	10/06/2019
		View	<u>v File</u>			
.5.2 – Reforms initiate	ed on Continuous Inter	nal Evaluatio	n(CIE) syst	tem at the instituti	onal le	evel (250 words)
1 According to	o the university	^r curricul	lum inter	rnal assessme	ent c	of the students

room seminars are arranged in some departments where students deliver lectures on the topics according to their own choice. According to the university syllabus there are project works in some subjects. The departmental laboratories are well decorated for the students to serve this purpose. In case of field studies college helps the students to go to nearby coastal areas as well as remote areas for conducting the field study. 2. Record of class attendance is strictly maintained for each student to be able to present in the internal assessment. Marks obtained in the class test, in the internal assessment and also the evaluated answer scripts are displayed to the students. This initiative is very effective in motivating the students in the process of

their learning. 3. As per the University rules and regulations end-semester/

end term examinations and valuations are conducted to enhance the knowledge and skills of the students. It has included in the courses of study, skill oriented programs like evaluating assignments, internship, investigative projects, applied aspects of the theory, fabricating and assembling of new equipments, industrial training and seminars, for Continuous Internal Assessment. 4. At the beginning of the academic session students were oriented about the continuous internal evaluation. They were informed how much they should obtain in order to be eligible for the end term examination. As per the needs of fulfilment, the College laid equal importance of the performance of the students in every categories of the assessment. According to the convenience of the concerned teacher Class tests are conducted regularly. Students who are found to be exceptionally weak are given special attention and are made to reappear the same test until they could improve. Assignments, Seminars and Project Works are another major evaluation wherein students are made to perform either individually or in group. The College also gives special attention on Group discussion, Field trip/ excursion and other curriculum activities so as to make the students engage themselves in cognitive learning, learning through exposure, learning through peer review etc. The implication of various teaching method is to supplement the theoretical method of teaching learning process and through this process, Internal Evaluation system is assisted.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

1. Our college, Bajkul Milani Mahavidyalaya is affiliated to Vidyasagar University, one of the state universities in West Bengal. Since, we have under the affiliation of it, we must have to obey the basic rules and features of the Academic Calendar made of and provided by the mother university. Hence, following the university academic calendar, our college prepares a separate academic calendar alongwith the Holiday List for every year. Generally, each session starts with UG and PG classes in the months of July and August according to the guidelines of Vidyasagar University. 2. Accordingly we schedule tentative internal assessment dates for both UG and PG courses, tentative date regarding form fill up. Internal Assessments are conducted centrally involving concerned departments in the process. College informs students about the university notices and circulars related to examinations from time to time through students' notice board, college website and also departmental notice board and also verbally by the faculty members of the respective departments. All the departments conduct Internal Assessment of students and students are well informed regarding the Internal Examinations by the departmental Teachers. 3. Within two months from the new session, class tests and pre-final examination are scheduled in the academic calendar. Two class tests/ internal examination/ assessments for UG/ PG throughout the session in every paper are arranged and conducted. Yet, extra class tests are continued till the end of the session. 4. As per rule of Vidyasagar University examination pattern, Internal Assessment like class test and Mid-term test are arranged by every department of the college as per university calendar. Beside this, many departments organize Pre-Final Test for both UG and PG students at the last moment of every academic year or during study leave before Final Examination/ End Semester/ End Term Examination. Generally, Pre-final examinations are conducted in the next February (UG Part-III), March (UG Part-II) to April (UG Part-I) for UG (Old Annual Pattern) and November-December (Sem-I, III V) and May-June (Sem-II, IV VI) for UG and PG. 5. Due to COVID-19 pandemic and its impacts on whole of the education system and academic field, internal assessments and examinations have been done partially and the entire final/ end term examinations have been deferred by the situation. Recently, all the final examinations and assessments have been taking through online mode.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.bajkulcollege.org/Program%20Outcomes.html

2.6.2 – Pass percentage of students

Programme Code			Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage				
BNGH	BA	Bengali	78	78	100				
EDCH	BA	Education	19	19	100				
ENGH	BA	English	47	47	100				
HISH	BA	History	16	16	100				
MUCH	BA	Music	11	11	100				
PHIH	BA	Philosophy	25	25	100				
SANH	BA	SANSKRIT	24	24	100				
CEMH	BSc	Chemistry	40	40	100				
PHSH	PHSH BSc		21	21	100				
РНҮН	BSC	Physiology	18	18	100				
	<u>View File</u>								

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.bajkulcollege.org/pdf/Feedback%20Reports%202019-20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

Rabin Das

3.1 – Resource Mobilization for Research

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
	No Data E	ntered/Not Appli	cable !!!	

View File

3.2 – Innovation Ecosystem

Presentation

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar			Name of the Dept.			Date		
Nil			Nil					
3.2.2 – Awards for Inno	vation won by In	nstitutio	n/Teachers/Research s	cholars	cholars/Students during the year			
Title of the innovation Name of Awa		ardee Awarding Agency D		Dat	e of award	Category		
2nd Position in the International	Jibanana Samanta, Sa Barman		Dept. of History and Geography (UG	14	4/08/2019	2nd Prize cum Award for Innovative		
Seminar Poster	(Students	s)	PG), Bajkul			Poster and		

Milani

Model

cum Competition	(Teache:	r)	Mahavid World H Rese Acado Bangla	listory arch emy,				
1st Position in the National Seminar Poster Presentation cum Competition	1st PositionRabin DasDegin the National(teacher),GeogSeminar PosterSangita PradhanEnglisiPresentationand Manasi DasColcum Competition(students)(SeminaRethiniEnviroReviEcolo		Geogr English Coll (Seminar Rethink Enviro Revie Ecolog Imagina	, Belda Lege Topic: ing the nment: wing gical	05	5/08/20	19	lst Prize cum Award for Innovative Poster and Model
2.2.2 No of Insubsti	on contro croato	d atart			uo durir	a the yes		
3.2.3 – No. of Incubati Incubation Center	Name		sered By	Name of Start-u	the	Nature d	of Start-	Date of Commencement
Nil	Nil		Nil	Ni	1	N	lil	Nill
			No file	uploaded				
3.3 – Research Publi	cations and Av	wards						
3.3.1 - Incentive to the teachers who receive recognition/awards								
State			Natio	onal			Intern	ational
0			C)				0
3.3.2 – Ph. Ds awarde	d during the yea	r (applic	cable for PG	College, R	esearch	Center)		
Name	of the Departme	ent			Num	ber of Ph	D's Awa	rded
	Nil			Nill				
3.3.3 – Research Publ	ications in the Jo	ournals	notified on l	JGC websit	e during	the year		
Туре	C	epartm	ent	Number	r of Publication Ave		Average	e Impact Factor (if any)
National	Ma	athema	atics		1			0
National		Zoolo			4			0.3
National		Engli			2			0
National		Geogra			4			0
National Mathemat					2			0
International Geogram					5			0
International Physiolog				2			0.5	
International Physics International Zoology					2			0.8
	ai	20010		v Fil <u>e</u>	5			U • O
3.3.4 – Books and Cha		d papers	s in Natio	nal/Intern	ational Conference			
Proceedings per Teacher during the year Department					N	umber of	Publicatio	on

	Histo Physical Ed				4					
	Sanskı		<u> </u>	6						
	Benga	li			3					
	Geogra	phy			5					
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		cations during the an Citation Index	last Academic	year based on av	verage citation in	dex in Scopus/				
Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation				
First occurrence of three groupers of genus E pinephelus Bloch, 1793 (Perc iformes: S erranidae) from the marine waters of Odisha coast, Bay of Bengal, India.	Dr. Dipanjan Ray	Indian Journal of Geo-Marine Science	2020	0	Bajkul Milani Mah avidyalaya	Nill				
Hall effects on radiated m agneto- power-law fluid flow over a stretching surface with power- law velocity slip effect, Mu ltidiscipl ine Modeling in Materials and Structures	Asgar Ali	Multidis cipline Modeling in Materials and Structures Vol. 17 No. 1, pp. 103-125	2020	0	Bajkul Milani Mah avidyalaya	Nill				
IMPACT OF HALL CURRENTS	Asgar Ali	Special Topics Reviews in	2020	0	Bajkul Milani Mah avidyalaya	Nill				

WITH BUOYANCY FORCES ON		Porous Media - An Internatio				
HYDROMAGNE TIC REACTIVE CASSON FLUID FLOW PAST A		nal Journal 11 (4):313-34 0				
SLIPPERY PLATE IN A ROTATING POROUS MEDIUM						
Hall and ion slip current's impact on magneto- sodium alginate hybrid nanoliquid past a moving vertical plate with ramped heating, velocity slip and Darcy effects, M ultidiscip line Modeling in Materials and Structures	Asgar Ali	Multidis cipline Modeling in Materials and Structures Vol. 17 No. 1, pp. 65-101.	2020	0	Bajkul Milani Mah avidyalaya	Nill
DARCIAN SLIP FLOW OF ROTATING M AGNETO- REACTIVE PEG CONVEYING MoS2 CASSON NANOFLUID WITH RAMPED TEM PERATURE AND CONCEN TRATION	Asgar Ali	Special Topics Reviews in Porous Media - An Internatio nal Journal 11 (1):71-102	2020	0	Bajkul Milani Mah avidyalaya	Nill
A global	Dr.	Optimiza	2020	0	Bajkul	Nill

excluding self mentioned in	optimality result in probabilis tic spaces using control function	Samir Kumar Bhandari	tion(Taylo r Francis)			Milani Mah avidyalaya	
zed fixed point results with multi- valued mappingsSamir Kumar bhandariApp. And Eng . Math. V.10, N.4Milani Mah avidyalayaComputat ion of samir fixed point results of self mapping in recent trend of m athematicsDr. Journal of Applied Numerical in Enginee ring20200Bajkul Milani Mah avidyalayaNillIdentifi the cation of 	istic ?- min Ciric type contr action results using a control function , AIMS Mathe	Samir Kumar	hematics Scopus	2020	0	Milani Mah	Nill
ion of common fixed point results of self mapping in recent trend of m athematics Samir Kumar Bhandari in Enginee ring Milani Mah avidyalaya Identifi trend of m athematics Dr. Samir Kumar Economic Bulletin Volume 39, Issue 4 2019 0 Bajkul Milani Mah avidyalaya Conditions for Increasing Dimensiona lity of the Income Expansion Path Bhandari Volume 39, Issue 4 2019 0 Bajkul Milani Mah avidyalaya Xiew File State of Samir Volume 39, Issue 4 View File 3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science) Number of citations excluding self citations Institutional affiliation as mentioned in the publication	zed fixed point results with multi- valued	Samir Kumar	App. And Eng . Math.	2020	0	Milani Mah	Nill
cation of the Conditions Samir Kumar Bulletin Volume 39, Issue 4 Milani Mah avidyalaya for Increasing Dimensiona lity of the Income Expansion Path Bhandari Issue 4 Issue 4 View File View File 3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science) Institutional affiliation as mentioned in the publication Title of the Paper Name of Author Title of journal Ite of journal Year of publication h-index Number of citations excluding self citation Institutional affiliation as mentioned in the publication	ion of common fixed point results of self mapping in recent trend of m	Samir Kumar	of Applied Numerical in Enginee	2020	0	Milani Mah	Nill
3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science) Title of the Name of Author Title of journal Year of publication h-index Number of citations excluding self mentioned in the publication	cation of the Conditions for Increasing Dimensiona lity of the Income Expansion	Samir Kumar	Bulletin Volume 39,	2019	0	Milani Mah	Nill
Title of the PaperName of AuthorTitle of journalYear of publicationh-indexNumber of citations excluding self citationInstitutional affiliation as mentioned in the publication							
Paper Author publication citations affiliation as Paper Author indication indication indication indication						, T	
Nil Nil Nill Nill Nill 0			Title of journal		h-index	citations excluding self	Institutional affiliation as mentioned in the publication
	Nil	Nil	Nil	Nill	Nill	Nill	0

No file uploaded. 3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year : Number of Faculty International National State Local Attended/Semi 12 Nill 25 10 nars/Workshops 3 5 Presented 33 2 papers Nill Nill Nill 1 Resource persons View File 3.4 – Extension Activities 3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
World AIDS Day Celebration	Dept. of NSS	18	216
"Nabin Baran"/ Fresher's Welcome	College Students' Union	52	620
`Agamani' Utsav	College Students' Union	39	532
NSS Day	Dept. of NSS	9	134
College Excursion to Deoghar, Trikut Pahar, Giridhi, Pareshnath, Ayodhya Hill, Mukutmonipur Bishnupur	College Students' Union	12	169
Teachers' Day Celebration	Students' Union	49	424
National Sports Day Observation	Dept. of Physical Education, BMM	8	276
Independence Day celebration	Dept. of NSS College IQAC	13	191
'Manav Bandhan Utsav' Blood Donation Camp	Students' Union, IQAC, NCC NSS	46	502
Thalaseamia Screening Camp and Awareness Programme	IQAC	8	140
	View	File	

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited

Nil		Nil			Nil		Nill
				uploaded		[
3.4.3 – Students partici Organisations and progr	-		vities with G	Government	Organisations, N		
Name of the scheme	-	nising unit/Agen Name of the ac /collaborating agency		ne activity	Number of teacher participated in suc activites		Number of students participated in such activites
Social Awareness Programme	Social Bajkul Milai Awareness Mahavidyalaya,		Blood Donation Camp Manab Bandhan Utsav		46		456
			T Plant	ree ation	14		209
	1		View	<u>r File</u>			
3.5 – Collaborations							
3.5.1 – Number of Colla	aborati	ive activities for re	esearch, fac	culty exchar	ige, student exch	ange	during the year
Nature of activity		Participa	int	Source of f	inancial support		Duration
Faculty and student exchan- programme		Students of Dept. Of Nutrition (Bajkul Milani Mahavidyalaya) and (Haldia Institute of Health Sciences) Faculties of Bajkul Milani Mahav idyalaya,Swarnamaye e Jogenranath Mahavidyalaya & Siddhinath Mahavidyalaya		-	ul Milani vidyalaya		7
Faculty Exchan Programme	nge			College		60	
Faculty Student Exchange Programme		Faculties/students of Botany & Geography dept. of Bajkul Milani Mahavidyalaya and Swarnamayee Jogenranath		Responsible College			90
Faculty Stude Exchange Program		Faculties/s of Philoso Geography d Bajkul Mi	ophy & ept. of		ponsible ollege		90

			lies/students Philosophy	Responsi College			90	
		Mahav Mugber	of Bajkul Milani idyalaya and ia Gangadhar avidyalaya					
Faculty Student Exchange Programme Facul of Phy Ba: Mahay		of Phy Baj Mahav	ties/students sics dept. of kul Milani idyalaya and na College	Responsi College	ble		90	
-		ions/indus	view tries for internship,	on-the- job training	, project v	vork, shar	ing of research	
cilities etc. during t Nature of linkage	Title	of the age	Name of the partnering institution/ industry /research lab with contact details	Duration From	Durati	on To	Participant	
Sharing of research facilities	research tion a acilities Barcod	tifica nd DNA ing of ine hes.	Zoological Survey of India, Estuarine Biology Regional Centre, Gopalpur-on Sea, Odisha.	01/07/2019	30/0	6/2020	Dr. Anil Mohapatra and Dr. Dipanjan Ray	
Project Work	rm diven over Ben	illifo es rsity West gal st.	WBDST and Jhargram Raj College	01/07/2019	30/0	6/2020	Dr. Debnarayan Roy and Dr. Dipanjan Ray	
Project Work	oject Student-		Dept. of Geography (UG PG), Belda College Dept. of Geography (UG PG), Bajkul Milani Mahav idyalaya	01/07/2019	30/0	6/2020	PG Students Teachers	
			Iuyalaya					

			Divisi Worksh					
On-the-job training	J campu selec		Bhand Automobi Mahindra Mahindr Tata Mot Marut Suzuk: Ashol Leylar	les, and ra, cors, ci i, k	11/09/2019	29/1	0/2019	Students
				<u>View</u>	<u>File</u>			
.5.3 – MoUs signe buses etc. during t		titutions a	f national, in	iternatio	onal importance, oth	er univer	sities, indu	ustries, corporate
Organisatic	on	Date	of MoU sign	ed	Purpose/Activi	ties	stude	Number of ents/teachers ated under MoUs
	Deshapran Smriti 1 Raksha Samity		.3/03/202	0	Awarding to topper of F: Post Gradua Examination i subject of Hi	inal ate n the		1
				<u>View</u>	<u>File</u>			
RITERION IV -	INFRAS	TRUCT	URE AND	LEAR	NING RESOURC	ES		
1 – Physical Fac	ilities							
.1.1 – Budget allo	cation, exc	cluding sa	lary for infra	structur	e augmentation du	ring the y	ear	
Budget allocate	ed for infra	astructure	augmentati	on	Budget utilized	d for infra	structure	development
		45					39	
.1.2 – Details of au	ugmentatio	on in infra	structure fac	cilities d	uring the year			
	Facil	ities			Exis	sting or N	lewly Adde	ed
	Campu	ıs Area				-	sting	
	Class	rooms			Existing			
Class rooms				Existing				
	Laboratories							
		atories ar Hall				Exi	_	
Classro	Semina	r Hall		s		Exi: Exi:	sting	
Classro Seminar h	Semina	hr Hall	s acilitie:			Exi Exi Newly	sting	
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	Semina oms wit: alls wi	nr Hall h LCD f .th ICT	s acilitie: faciliti	.es	<u>File</u>	Exi Exi Newly	sting sting r Added	
Seminar h 2 - Library as a	Semina oms wit: halls wi	h LCD f th ICT	s acilitie faciliti ce	.es <u>View</u>	<u>File</u> ent System (ILMS)}	Exi Exi Newly Exi	sting sting r Added	
Seminar h 2 - Library as a	Semina oms wit: alls wi Learning utomated {	nr Hall h LCD f th ICT Resour (Integrate Nature c	s acilitie faciliti ce	.es <u>View</u> anagem		Exi Exi Newly Exi	sting sting Added sting	of automation
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Journa	als	28	26750	N	ill	Nill	2	8	26750
e- Journa		Nill	Nill	N	ill	Nill	Ni	.11	Nill
Digit Databas		23492	Nill	3	371	Nill	238	863	Nill
CD 8 Video		325	Nill		31	Nill	3!	56	Nill
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Nil		N	il		Nil		N	i11	
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3 – IT Infr	astructure	N							
	hnology Up		overall)						
Туре	Total Co	Computer	Internet	Browsing	Computer	011	Denertmen	Austick	
. , PO	mputers	Lab		centers	Computer Centers	Office	Departme nts	Availab Bandwi h (MBP GBPS)	dt S/
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4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The primary responsibility of the College for developing the College infrastructure lies within the Governing Body of the College. Under its direction the College Administration avails funds from the University Grants Commission and other Agencies by which the necessary developmental works are done. In terms of the College Library, books are arranged in simple but systematic manner to help the user locate the books easily. Information regarding the arrival of new resources are circulated to all the departments and also posted on the notice board in the Central Library as part of the Current Awareness Service. In order to provide speedy and efficient service, library cards are issued to the students. Periodic upgradation of books and journals are done according to the needs of the students and faculties of various departments. Recognizing the importance of IT as a complementary process in education the College is committed to upgrading its IT infrastructure and associated facilities on a regular basis. The purchase of hardware and upgradation of software is need based. The College administration in coordination with the ICT Committee makes plans and decides on strategies regarding this matter. Students of our college get various facilities like laboratories, classrooms, library and computers. Also they are allowed to use vast play ground, cycle stand, beautiful pond, drinking water etc free of cost. There are different sub-committees like building committee, laboratory subcommittee etc to look after these facilities. Laboratory: 1. Laboratory assistants of each lab based department maintain a stock register to keep track of instruments and accessories of that department. 2. Instruments are checked periodically by lab attendant with guidance from teachers to keep them ready for experiments. 3. Upagraded and newly required instruments or equipments as per curriculum enrichment/ upgradation by university are provided to the departments in accordance with their needs and demands. Here, Lab committee plays a vital role to maintain the matter. Classrooms: 1. The college has a different committee for maintaining class rooms. At the beginning of the academic session, the HOD submits proposal to the principal as per requirement of classroom and furniture. 2. New classrooms were added for increasing number of students. Also departmental rooms were provided to the departments which were earlier housed in the common staff room. 3. The existing seminar hall was decorated and renamed as Vivekananda seminar hall. 4. 6 new LCD facilities classroom are fitted in this year to convert more smart class room. 5. Regular cleaning of classroom is done by the sweeping staffs. Library: 1. The requirements and list of books is taken from the HOD of the concern department at the beginning of the session. 2. In the library books are available for both U.G and P.G courses. 3. The librarian is the head of library and he is supported by assistant librarian and support staff. 4. The reading places in the library are available for both students as well as teacher. The library staffs help the students for searching and leading off the books in the library. 5. Around 36 thousand text books, almost 3.5 thousands reference books and 28 journals are available in the central library. 6. Also every department has established a departmental library to encourage reading habits of the students and teachers. Books are borrowed by the students from their respective departmental libraries as well. Computers: 1. Every department has got computers to meet their official requirements. 2. The computers are maintained in the institution by the computer sub-committee of the college. The committee has appointed a higher electrical technician for maintaining various problem such as hardware, software and equipments network with internet connectivity etc. 3. Aidnifotech Software is used for digitally maintaining faculty and students details. 4. BSNL Broadband connection is provided in the computers. Sports: 1. Various sports competitions in the college level are organized in

every academic session by the students union/ council and an attended in great numbers by both the students as well as the teachers. 2. Existing indoor sports facility, different play courts, gymnasium, playground and various types of instruments, equipments and items are systematically maintained by the Departments of Physical Education and NCC of the college.

http://www.bajkulcollege.org/doc/Procedure%20and%20policies.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Tuition Fee Concession, Memorial Fund, Deshapran Smriti Raksha Samity Memorial Fund	458	208260
Financial Support from Other Sources			
a) National	National Scholarship	3230	34132500
b)International	Nil	Nill	0
	View	<u>/File</u>	

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga Meditation	27/12/2019	102	Bangla Bratachari Samiti
Bratachari	01/12/2019	122	College IQAC NSS Units organized with the help of certified trainers
Yoga Programme on National Sports Day Observation	29/08/2019	276	Dept. of Physical Education, BMM
	View	v File	

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2020	Career Counselling Programme	176	176	7	7
		No file	uploaded.		

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	14

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

	On campus			Off campus	
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Bhandari Automobiles PVT.LTD Kharagpu (Maruti Division), Topsel Toyota Kolka ta,Yorozu JB M-Chennai,El ring-Klinger ,Star India PVT.LTD and Shree Automotive Pvt.Ltd	47	43	Nil	Nill	Nill
		View	<u>/File</u>		
.2.2 – Student pro	gression to higher e	education in percen	tage during the yea	ar	
Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	Nill	Nil	Nil	Nil	Nil
		View	<u>/ File</u>		
	alifying in state/ nat/ /GATE/GMAT/CAT/				
	H		Number of	f students selected/	qualifving
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524 - S	ports and cultural	l activities / co	mpetitions o	roanised at the	institution leve	during the	vear
0.2.4 0	ponto ana cultura		inpeditions of	iganised at the	institution icvc	a during the	ycai

Any Other

Activity	Level	Number of Participants
Agamani Utsav Fresher's Welcome	Nill	530
Teachers Day	Nill	420

Celebration		
Independence Day Celebration	Nill	252
Basanta Utsav	Nill	455
Women's Day Celebration	Nill	175
Celebration of International Mother Language Day	Nill	189
Republic Day Celebration	Nill	285
Netajis Birthday Celebration	Nill	278
Annual Sports Competition Programme	Nill	431
Cultural Competition and Programme	Nill	436
	<u>View File</u>	

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	Nil	Nill	Nill	Nill	Nil	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Important activities are performed by the student council with the help of teachers. The aim of forming Students' Council/ Union is to involve the students in academic, co-curricular, extracurricular activities. Through these activities Students' Council/ Union members learn planning, organization, analysis, estimation and execution along with trouble shooting, which help in their comprehensive development. From each discipline, we have General Secretary and Joint General Secretary selected by the respective department. The council is governed by a committee of faculty members headed by Principal/ TIC/ HOI of the college. The council/ union are further subdivided into different committees such as Magazine, Student Grievance, Anti Ragging, Cultural, Sports, Technical events, etc. Following is the narrative of functions and events conducted by various Committees of Students' Council/ Union: 1. Student Grievance: This committee addresses student grievancesand maintains harmony and discipline among the students 2. Anti-Ragging: This committee ensures zero ragging incidents in the Institute and also spreads awareness among students against any type of ragging activities. 3. Cultural: This committee coordinates various cultural activities and events throughout the year. Our students participate in prestigious intercollegiate competitions. 4. Sport: This Committee organizes Annual Sports and Games Competition and Programmes. It also organizes interdepartmental sports event. Our students actively participate in various sports in intercollegiate, interuniversity, state and national level. 5. Magazine: 'Milani' is our annual magazine published by Magazine committee. Students express their talent in the form of

articles, poetry, interviews of eminent personalities etc. This exercise imbibes societal values in students. 6. Extension Activities: Any education is incomplete without social awareness. "NSS Committee" is active in carrying out different activities such as Blood Donation Camp, Swachcha Bharat Abhiyan, Yoga day, Tree plantation etc. The students are motivated to take part in various events organized by different bodies. 7. Other regular activities conducted, managed and helped by the council/ union: Council/ union guides new applicants and their guardians how to take admission in our college. 1. After the admission, union guides the new comer to find the appropriate departments and class rooms. 2. Union/ council distribute the syllabus and central and departmental routines of to the fresher other students. 3. At the time examination the exam schedule is widely circulated among the student by the union. 4. Each year, the union is celebrates teacher's day to show respect to the teacher of our college. 5. Council/ union organize fresher welcome program at every year. 6. To organize various cultural programmes like Manab Bandhan, Agamani, Basanta Utsav, etc., student union is heartily active all time. 7. To campaign different camps and awareness programmes with help of NSS and NCC department, union/ council play a vital role always. 8. The president/ secretary of the student's union/ council participate in the Governing Body meeting and meetings of different committees and sub-committees and raises student's demandable facts on the table of discussion. Not only that, the council plays the positive role with constructive points of view in case of any academic, infrastructural and developmental activity of the institution. 9. Students' Union provides all sorts of help in arranging educational tour and field work throughout the year.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Registration No. S/2L/No-64228

5.4.2 - No. of enrolled Alumni:

430

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 - Meetings/activities organized by Alumni Association :

Two meetings are organized by the Association during this session. The meetings are held for to co-operate with college authorities for organizing different socio-cultural and academic programmes like Blood Donation Camp, General Tour, Tree Plantation Programme, Agamani and Basanta Utsav, celebration of different days, etc. during the session.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization is having a significant impact on policy, planning and management. It is a means of improving the efficiency of education system and the quality of educational service. Since no institution can run smoothly both in academic and administrative sphere until all the stakeholders are included

in the governance process. Our Institution practices decentralization and participative management. In this context, though Principal/ Teacher-in-Charge and the president of the GB are the sole authority of the institution, however,

they do not take any decision in their own rather they send the matter to various committees for unanimous decision. And this short of practice can be treated as Democratic Decentralization for Academic (DDA) excellence in a rural college like us. Students are empowered to play an active role in co-curricular and extracurricular activities, and socio-cultural services. The institution promotes a culture of participative management by involving the staff and students in various activities. There are different committees such as Grievance cell, women Cell, NSS, NCC, IQAC, mentoring, etc. in which students and teachers participate and take active part. The College core committee formulates common working procedures and entrusts the implementation through departments. The department or committee in charge manages the activities of the department and keep track of co-curricular and extracurricular activities in the College. Other units of College like sports, library, students council also operates under the guidance of the various committees and also students are involved in the decision making process to some extent. Mechanism of DDA: The institute continued with decentralization practices and participative management a various level described as follows. Institute has vision and mission which are futuristic in nature. They satisfy the needs of society through involvement of each one in the process. The governance comprising of Governing Body (GB), College Development Committee (CDC), Academic Committee, Finance Committee, Internal Quality Assurance Cell (IQAC), etc. play significant role in the evolutionary reforms towards positioning the Institute in the preferred list of all stake holders. The Institute believes in promoting a culture of delegation of powers through strategic policies. The Principal of Institute is assisted by HODs, Administrative Head, Section in charges and coordinators of various cells/ committees in decision making process of the Institute. Faculty and staff are assigned with the roles and responsibility to work in a harmonious environment with complete transparency. IQAC has a well developed process to ensure quality benchmarks of academic and administrative activities. The Institute maintained the culture of retention of Faculty and hence has an edge of senior and dedicated Faculty for realizing its Vision. Institute follows recruitment policies and service conditions as per the rules and regulations of regulatory authorities. Based on the Vision and Mission of the Institution, Quality Policies are framed and driven by the needs of the corporate world, society and stakeholders. Institute has a perspective plan developed by Principal and HOD's with suggestions of IQAC and GB. Deployment of the quality policy is done by providing requisite academic infrastructure, learning environment and harmonious work culture. Student's surveys and feedback from all the stakeholders plays vital role in framing and revising policies. Internal Quality Assurance cell (IQAC) formulates perspective plan taking into consideration inputs from all stake holders. This plan is presented and deliberated in Institute Development Committees under the chairmanship of Principal to get consensus. This plan is forwarded to the governing body for approval. The Institution policy believes involvement of all staff in decision making and implementing the decentralized decision policy. To streamline the same, various committees at Institute level are formed which look after academic and administrative activities which lead to the realisation of vision and mission of the Institute. In reference to DDA, the institution follows the following practices throughout the year: 1. Formation of different committees once in every three years by the GB from the teacher, non-teaching staff and students wings and reshuffled if needed. 2. Arrangement of regular meeting on various agenda and the minutes of the meeting are recorded accordingly in a specific resolution book. 3. The resolutions taken in the meeting are discussed with the Principal and de-facto Chairman of all the committees and urgent matters are referred to the GB for final decision making. 4. Decisions taken in the various committees are implemented accordingly within stipulated time.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes					
5.2 – Strategy Development and Deployment					
6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each)					
Strategy Type	Details				
Admission of Students	The college ensures publicity and transparency in the admission process through some local cable networks and website. Selection list of students is prominently displayed on the notice board and on the website. The students are selected for admission strictly on the basis of merit. The Principal/ TIC/ HOI of the College along with the admission committee carry out the admission process. Financial help is offered through the flexibility in payment of fees in easy instalments for the needy students. Economically poor students are provided with admission help by the College authority. The students are guided to opt for right choice of subject combination at the time of admission.				
Industry Interaction / Collaboration	Department of Automobile Maintenance is interacted as internship basis with SBSTC, Durgapur Division Workshop per year. On the other hand, this department is associated with Bhandari Automobiles, Mahindra and Mahindra, Tata Motors, Maruti Suzuki, Ashok Leyland, etc. for on job training and collaborated with Bhandari Automobiles, Mahindra and Mahindra and Anatech Instrument Pvt. Ltd. for regular campussing and drawing the job opportunities per session.				
Human Resource Management	All human resources available within the College is deployed and engaged according to one's aptitude and abilities. Maintenance of Grievance Redressal Cell, Anti-Ragging Committee, Sexual Harassment Committee, Gender Sensitization Committee, Fact Findings Committee, etc. is existed throughout the session. The NSS units and department, IQAC and some of the departments of the college arranged talks on issues concerning public health and especially on Thalassemia, HIV, epidemic diseases etc. The students participated in door to door campaign programme regarding health issues.				
Library, ICT and Physical	Library: Necessary equipments				

Infrastructure / Instrumentation	<pre>infrastructure are supplied to library as and when wanted. The library is enriched with large number of books and other necessary infra-structure. Necessary equipments infra-structure have been given to the physical education for better practice by the students. The library is fully automated with SOUL Integrated Library Management System (ILMS) Software. The library is enabled with internet facility for the use of e-resources. New books are added every year for the requirement of teaching learning process. ICT: Usage of teaching and learning process LCD projectors are installed in Audio Visual Room and Conference/ Seminar Hall. Procurement of more LCD projector and laptop for the same purpose. Physical Infrastructure: More light, fans, chair, tables, lab. Tables, benches, racks, almirah, etc. were installed. Teachers are increasingly using white board instead of black board.</pre>
Research and Development	To enhance the teaching quality the teaching faculty were constantly motivated to take up research work. 1. The college has a planning sub- committee, a development sub-committee and library sub-committee to meet the needs of researchers especially in the new and emerging areas of research. 2. As per decision of the development committee, the college has constructed the new infrastructure for science laboratory so that the researchers/ faculty members can avail themselves of the facilities for their research. 3. Increasing the number of computers with internet connections. 4. As per decision of the financial sub- committee, the college has increased the amount of fund to the allotted for the central library for purchasing more books subscribing to more journals.
Examination and Evaluation	The College follows the semester system as per the directives of the Vidyasagar University. The College also complemented continuous assessment of student's performance through internal test, assignments, project works, attendance, seminars, end semester exam, etc. with the traditional written examination. The external evaluation process is done in accordance to the performance of the students during the

	end term exam. The Examination Cell of our college prepares the schedule for Internal Assessment Test (IAT) as per the academic calendar and question paper setting is done according to the norms of university. Besides this, the Annual Examination system (BA Part- III), CBCS Examination system (B.A./B.Sc./M.A./M.Sc.) is followed as per arrangement made by the University.
Teaching and Learning	
	<pre>revised syllabus and new technology. 2.Monitoring the teaching process through 1. Feedback from students (end semester/ end term session) 2. Audit of completed syllabus (at specific interval) 3. Result analysis at the end of semester/ final examination. 3.Addressing issues of individual student 1. Additional classes for slow learners 2. Personal guidance to students approaching with difficulties 3. Mentoring of students to motivate 4. Addressing the student personal issues</pre>

		is also done by various committees
		4.Addressing issues related to course 1. Extra lectures are allocated in the
		time table for courses of difficult
		nature. 2. Teaching methodology
		workshops are conducted 3. Lectures are
		conducted on prerequisite topics 4.
		Expert lectures are conducted on topics
		related to the course, but, outside the syllabus 5. Assignments are given to
		students to get additional knowledge
		supporting to curriculum 5.Addressing
		issues of faculty 1. Course assignment
		as per Competency. 2. Mentoring and
		guidance to faculty for a course
		handled by him/her by senior/competent
		faculty 3. Inspiring towards FDPs for faculties of different departments
		organized by various institutions 4.
		Motivating the faculties towards
		research works/ activities, publication
		and other innovative works, etc.
Curricu	llum Development	This college being an affiliated
		college of Vidyasagar University follows the time frame and curriculum
		prescribed by the University. Academic
		calendars, teaching modules are framed
		to ensure that lectures are of high
		quality and meet the time schedule.
		Teachers receive procedural and
		practical support from the college and university in implementing the
		curriculum. Problems, if any, for
		implementation of the same are brought
		to the notice of respective Board of
		studies and other University
		authorities for redressal. Institution
		makes also a distinct plan and formula for the curriculum development and
		implementation following the university
		provided frame and fixture. Every
		department is ordered to make a plan at
		the beginning of the session for
		university provided curriculum implementation and development for its
		smoothness of running throughout the
		year. For the smooth flow of the
		syllabus, teachers are made to submit
		their lesson plan for every semester.
		The IQAC ensures quality in Curriculum development through regular meetings
		among the teaching staff regarding
		academic affairs and collecting
		feedback from various stakeholders.
6.2.2 – Implementation c	of e-governance in areas of operation	tions:
E-go	overnace area	Details

	I I I I I I I I I I I I I I I I I I I
Planning and Development	Planning and implementation of the curriculum by the college is done by introducing students and stakeholders first to the larger mission and the wider vision that define what the college stands for. Academic calendars are framed at the beginning of the session. Problems in implementation of the same are brought to the notice of the authority. During this year the college has fully implemented Computer literacy programmes for the office staff. Spoken English programme is running for the teaching and non- teaching staff. Extension of internet facilities in Central Library has also been extended. NSS activities focussed on a clean and pollution free campus involves the support staff as well. For planning and development, Aidni Infotech Pvt. Ltd. software Package is used.
Administration	The Governing Body of the college is the highest policy making body. It meets regularly and takes decisions related to over all administration infrastructural development, introduction of new courses, and other important matters such as appointment of new staff etc. Different Committees and sub-committees of the college execute the policies and decisions taken by the Governing Body which gives directions to the Teacher-in-Charge on academic and other administrative matters of concern. Teachers' Council and Students' Union have also the important roles to accelerate the administrative activities for smooth running of the college. For administration, Aidni Infotech Pvt. Ltd. software Package is used.
Finance and Accounts	The college office is wholly computerized and the financial activities like preparation of salary bill, arrears, issuance of pay slip are performed through the HRMS portal of the Department of Finance, Government of West Bengal. For finance, Aidni Infotech Pvt. Ltd. and Tally software Package is used.
Student Admission and Support	The college ensures publicity and transparency in the admission process through some local cable networks and website Selection list of students is prominently displayed on the notice board and on the website. The students

	the basis of merit. For student admission and support, Aidni Infotech Pvt. Ltd. software Package is used.
Examination	As this is a general degree college under the affiliation of a mother university, so whole of the examination system and pattern are maintained by the rules and regulation of university examination policy as per regular notification. The system is controlled and conducted by college and university examination cells under the thoroughly supervision of university.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support		
Nill	Nil	Nil	Nil	Nill		
No file uploaded.						

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	Nil	Nil	Nill	Nill	Nill	Nill
	No file uploaded.					

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	03/03/2020	24/03/2020	21
<u>View File</u>				

6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

	Teac	hing	Non-teaching			
	Permanent	Permanent Full Time		Full Time		
	107 5		Nill	Nill		
_						

6.3.5 - Welfare schemes for

Teaching Non-teaching Students										
College Emplo operative So Provident fund Staff Welfar Facility, Prima Care Uni	ciety, facility, e Fund ry Health	oj Prov S	ollege Employees perative Society, ident fund facili taff Welfare Fund lity, Primary Hea Care Unit	, Lty, 1	aid fund, Care Un: Memoria Meritoriou Marginal S Fund and Poor as Students, D	tores, Student Primary Health it and Fund, il Funds for as and Poor cum Students, Poor Book Bank for nd Marginal Fees Concession Scheme				
6.4 – Financial Management and Resource Mobilization										
6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)										
<pre>reconciled with the fees that is to be received according to class wise. Cash book is checked with the help of bank statement and vouchers maintained by the institution along with physical cash verification. Reports of Income and Expenditure statement is submitted to the Chattered Accountant who prepared the financial statement and other reports for the institution. All bills and payment vouchers are checked by Bursar and then signed by Accountant and finally goes to Teacher-in-Charge for payment order. Internal Audit is done at time of submission of utilisation certificates against UGC/Govt. Grants. The detail of income and expenditure is presented to the charter accountant. External financial audit is regularly done by DPI, Higher Education, GOVT. of WB.</pre>										
Vear(not covered in Crite Name of the non go funding agencies /i	overnment	Fun	ds/ Grnats received in I	Rs.	F	Purpose				
Memorial			32238		To help meritorious but poor students					
			<u>View File</u>							
6.4.3 – Total corpus fun	d generated									
			32238							
6.5 – Internal Quality	Assurance Sy	stem								
6.5.1 – Whether Acader	mic and Admini	strative	Audit (AAA) has been c	done?						
Audit Type		Exte	rnal		Inter	nal				
	Yes/No		Agency		Yes/No	Authority				
Academic	Yes		Vidyasagar University, Medinipur		Yes	GB Appointed Chartered Accounted				
Administrative	Administrative Yes		DPI, Higher Education, Govt. of WB		Yes	GB Appointed Chartered Accounted				
6.5.2 – Activities and support from the Parent – Teacher Association (at least three)										

1. Parent-Teacher's meeting constitute other best practices of the college, which are aimed at addressing students' needs and general welfare. Parents are

encouraged to visit and interact with the departmental teachers in order to check the progress/performance of their wards. 2. Mentor meeting is conducted for the students by both of the individual faculty/ department and also college to ensure the improvement in academics and co-curricular activities. The purpose of this meeting is to conduct the SWOT (Strength, Weakness, Threats and Opportunities) analysis of students. 3. Many points of agenda were discussed during the meeting to improve the College in many areas like infrastructure, discipline, extracurricular activities and performances of the students. The College always invites suggestion for improvement from the parents and the stakeholders and the feedback obtained from them are always given due importance. 4. Communication of views which the students were hesitant to share to the teachers about the College and the department through the parents. Hence, each department in the institution conducts parent teachers meeting once to twice in a session to obtain the feedback of their Wards to improve the quality of education. 5. Interpersonal interaction also took place between the parents and the concerned subject teachers out of which the parents were able to find out about their ward's attendance record and their performance in the recently concluded examination.

6.5.3 – Development programmes for support staff (at least three)

 Computer literacy programmes are conducted for the office staff. 2. Soft skill training program for support staff 3. Spoken English Programme is attended by the teaching and non-teaching staff. 4. NSS activities and others alike training and programmes focussed on a clean and pollution free campus, awareness against social and environmental issues, etc. involve the support staff as well. 5. Professional Ethics, Accountability and attitude of Teachers in Higher Education 6. Professional Preparation of Teachers in Higher Education

6.5.4 – Post Accreditation initiative(s) (mention at least three)

 Implementation of CBCS System has been completed. 2. Conducting different level seminars and training and a lot of class room seminars by various disciplines and departments. 3. Completion of flooring of administrative building, toilet and bathroom. 4. Completion of guardwall of pond and beautification. 5. Renovating the drainage system of the campus.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Nill
b)Participation in NIRF	Nill
c)ISO certification	Nill
d)NBA or any other quality audit	Nill

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	World Population Day Celebration: Regional Level Seminar on "Population, Development Environment"	11/07/2019	11/07/2019	11/07/2019	157
2019		05/08/2019	05/08/2019	07/08/2019	140

	Thalaseamia Screening Camp and Awareness Programme				
2019	'Manav Bandhan Utsav' Blood Donation Camp	14/08/2019	14/08/2019	14/08/2019	502
2019	Independence Day	15/08/2019	15/08/2019	15/08/2019	191
2019	Tree Plantation Programme	27/12/2019	27/12/2019	27/12/2019	223
2020	National Youth Day	13/01/2020	13/01/2020	13/01/2020	241
2020	Internatio nal Mother language Day	20/02/2020	20/02/2020	20/02/2020	238
2019	World Soil Day Celebration	05/12/2019	05/12/2019	05/12/2019	161
2020	National Geographic Day Celebration	27/01/2020	27/01/2020	27/01/2020	165
2020	World Women Day Celebration	07/03/2020	07/03/2020	07/03/2020	223

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Celebration of International Women's Day: College Level Seminar on "Historical Journey of Women Empowerment in India"	07/03/2020	07/03/2020	137	86

7.1.2 – Enviro	nmental Consc	iousness	and \$	Sustainability/A	Alternate Energ	gy ini	tiatives su	uch as:			
Percentage of power requirement of the University met by the renewable energy sources											
Nil											
7.1.3 – Differently abled (Divyangjan) friendliness											
lt	em facilities			Yes	/No		Νι	Imber of benef	iciaries		
Physical facilities				Y	es			5			
Provision for lift				1	No			Nill			
1	Ramp/Rails			1	No			Nill			
Softwa	Braille re/facilit	ies		1	No			Nill			
1	Rest Rooms			Y	es			6			
	for examin			Y	es			5			
Special skill development for differently abled students				No			Nill				
	other simi facility	lar		Y	es			11			
7.1.4 – Inclusi	on and Situated	dness									
Year	Number of initiatives to address locational advantages and disadva ntages	Number initiative taken t engage and contribut local commun	es o with e to	Date	Duration		ame of itiative	Issues addressed	Number of participating students and staff		
2019	1	1		14/08/2 019	1	Dor (M	Blood nation Camp anab ndhan	Contrib uting to life against blood crisis	502		
2019	2019 1 1			01/12/2 019	1		World DS Day	Awareness against AIDS	240		
2019	1	1		27/12/2 019	1	ant in and	campus	Awareness for saving, p rotecting and conse rving trees against e nvironmen tal degra dation	223		

	2020	1	1	13/01/2 020	1	National Youth Day	Inspiring towards P atriotism and Respo nsibility of Youth to Indivi dual, Com munity, Society and Nation	241		
	2020	1	1	20/02/2 020	1	Interna tional Mother language Day	Inspiring and empha sizing own language as the mother tongue and for base soci o- cultural practices	238		
	2019	1			National Sports Day Obser vation	Inspiring youth towards sports	284			
	2019	1	1	05/08/2 019	1	Camp and	Awareness Programme against Deadly Th alaseamia	140		
				View	v File					
7	7.1.5 – Human	Values and P	rofessiona	I Ethics Code of co	onduct (handbo	ooks) for vario	us stakeholders	S		
		Title		Date of p	ublication	Foll	ow up(max 100) words)		
		Nil		N	ill		Nil			
7	7.1.6 – Activitie	es conducted for	or promoti	on of universal Val	ues and Ethics	6				
	Activ			ration From	Durati		Number of p	-		
				3/12/2019 5/11/2019						
				View	v File					
7	.1.7 – Initiative	es taken by the	e institutio	n to make the cam	pus eco-friend	y (at least five)			
	1. The Institution always emphasizes on the necessity to keep the campus as									

totally pollution free and making the surroundings completely as clean as. 2. Trees are planted every year and students are inspired to take part in programmes of aforestation. 3. The institution always emphasizes on making the campus as plastic-free zone. 4. Using the waste dumping dustbins throughout corridor and campus. The institution has emphasized on using the solid waste dumping stations for its management inside the campus. Every corridor of the institution is featured by movable dustbin to dispose the waste during college hours. 5. The institution gives emphasis on using LED Light Bulbs for sustainable energy consumption. 6. The college campus is declared as a nonsmoking area. 7. College NSS units are active to exhibit a neat and clean campus whereas they are regularly activating through class pattern for clean up the academic environment of the college 8. Energy saving awareness program, environmental awareness programme, biodiversity conservation programme, resource management programme have been organized including the staff and students.

7.2 – Best Practices

7.2.1 - Describe at least two institutional best practices

1. Interactive library visit one day per week by teachers and students of different subject's rotation wise. 2. Each teacher should use library resources for half an hour three days in a week. 3. Campus cleaning program and practice through NSS department and Units and one week winter camp of the same. 4. One departmental class room seminar by the students per month. 5. Certificate course in Brotachary every year for willing students. 6. Guardian meeting by institution and Department at least two times in each academic session. 7. Publication of magazine by departments and Student Union separately. 8. First aid training for willing students per year under the supervision of Physical Education Department. 9. Inclusion of plastic cleaning programme in UG and PG environmental projects under VU syllabus to create plastic free zones. 10. Monthly health checkup for willing students and staffs. 11. Arrangement of yearly blood donation camp in collaboration with Alumni Association of the college Involvement of students in socio-cultural activities and sports through different cultural programs and competitions. 12. College participates in "Institutional Swachhta Ranking" Programme

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.bajkulcollege.org/Best Practices.html

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Abha Maity was an eminent social activist from this area who was instrumental in establishing this college in 1965. The vision of the College includes aims to provide knowledge of the highest standard and achieve excellence. To foster the spirit of love, compassion, universal brotherhood and patriotism through the ideal of tolerance of diversities within the society and thus fulfil the institution's motto, "Learn and Shine". To facilitate holistic development of the younger generation, which includes physical, mental and spiritual wellbeing moral values are taught and practised in the College campus. The students get requisite lessons that keep their minds ignited for seeking knowledge and are motivated to do well in every sphere of their life. The Vision of the college focuses on essentially aspects like National Standards, Value-based Education, Interdisciplinary Research, Disciplinary Teaching-Learning, Interdisciplinary and Community-Environmental Criss-cross Programmes and Sustainable Development. The Institute has established its distinctive approach towards this

comprehensive Vision Excellence in Academics and Exploration of Knowledge with Broad Vision and Social Responsibility. Participation of students in Co-Curricular Activities (CCA) and Extra Curricular Activities (ECA) like workshops, Technical talks, Training Programs, Industrial Visits, social welfare programmes helps to enhance all rounded personality to strongly face the turbulent road of the future. Experiences and appreciations gained through these activities assist students during internships. Career guidance, Personal counselling, Training are well structured through a Mentoring Training and Placement. The Institute's determination to be transformed into a centre for academic excellence is therefore a commitment to offer high quality teaching. There is an effective mechanism for maintaining discipline, nurturing leadership abilities, exposing hidden talents of the students and punctuality. Extracurricular activities are conducted in the College which gives a platform to the students to display their talents and potentialities. And in this regard, clubs based on variety of activities have been formed. Each student has been assigned a club based on his/her preference so as to encourage their interest besides the academic. The College also consists of various committees which look after the welfare of the students and cater to their needs. The Mentoring Programme that has been initiated by the College has also made a positive impact especially on the personal development of the students. The close relationship formed between the mentor and the mentees has helped the students to feel connected to the College as a member of the fraternity and not just as a mere student with a daily class routine. In the process of the mentoring, the mentors are able to learn more not only about their personal interests but also about the challenges that they face both as a student and as a member of the society.

Provide the weblink of the institution

http://www.bajkulcollege.org/doc/Institutional%20Distinctiveness.pdf

8. Future Plans of Actions for Next Academic Year

 To introduce more PG courses in Arts and Science streams. 2. Renovation of the roof of the roof of the old building (above Physics department). 3.
 Development of laboratory facilities in different science subjects as per syllabus of CBCS system. 4. To enhance the number of smart classrooms. 5. To increase the book collection in central library and departmental library. 6.
 Development and beautification of the campus. 7. Construction of a new entry gate of the college. 8. Construction of new buildings for classrooms and laboratories.
 To improve the drainage system of the campus. 10. To involve the students in elearning process. 11. To encourage teachers in research activities and book writing. 12. Renovation of cycle stand. 13. Construction of approach road from gymnasium to indoor stadium.